This form is to be used for students who have not yet completed both Generals Papers.
Note: The student should submit an updated CV to the Graduate Coordinator at least 2 days before the meeting.

Date of committee meeting: ________________

Student’s name: ___________________________ Student Number: ________________

Completing year 1 2 3 of the PhD program (circle one)

Up-to-date CV provided to committee: ☐ Online CV created: ☐ Updated: ☐

1. Progress since last committee meeting
   a. Courses completed, grades earned, language requirements completed

   b. Generals Papers completed: (title, supervisor, grade, date of completion)

   c. Generals Papers in progress: (topic, supervisor, progress, planned completion date)

   d. Other scholarly work: (publications, presentations)

   e. TAships held (course, nature of duties)

   f. Instructorships held (course, approximate enrolment)

   g. Level of academic service (see CV). Circle one: low medium high
2. Plans for the coming year
   a. Which program requirements will be completed before next year’s committee meeting? Give details and planned completion dates as appropriate.

   b. What plans do you have for presenting/publishing research results? For enhancing your profile as a linguist?

3. Contingency plans: How do you plan to finance your studies in the event that funding is unavailable after year 4?

4. Committee comments and recommendations

5. Overall assessment (check one):
   ❑ The student’s progress is entirely satisfactory.
   ❑ The student’s progress gives cause for concern.
   ❑ The student’s progress continues to give cause for concern. If, at the next committee meeting, the student’s progress is not found to be satisfactory, the student’s status in the program will be in jeopardy.

Given the assessment above, the committee should next meet no later than ______________.

6. Committee Signatures

   Name:________________________  Signature:________________________  Date:____________

   Name:________________________  Signature:________________________  Date:____________

   Name:________________________  Signature:________________________  Date:____________

7. Student Signature

   I have read the above document.

   Name:________________________  Signature:________________________  Date____________

   Written response appended: ❑ Yes ❑ No