

This form is to be used for students who have achieved Candidacy. Note: The student should submit an updated CV and the May Monitoring form with sections 1-3 filled out to the supervisory committee at least 2 days before the meeting. NB: Failure to hold a May Monitoring meeting will lead to an automatic unsatisfactory progress designation for the student [see section 4].

Date of committee meeting: _____

Student's name: _____ Student Number: _____

Completing year _____ of the PhD / PhD U program

Up-to-date CV provided to committee: ☐ Online CV created: ☐ Updated: ☐

1. Progress since last committee meeting

a. Generals Papers completed: (title, supervisor, grade, date of completion)

b. Other program requirements completed: (courses, language requirements, candidacy, thesis proposal)

c. Other scholarly work: (publications, presentations)

d. TAs held (course, nature of duties)

e. Instructorships held (course, approximate enrolment)

f. Level of academic service (see CV): ☐ low ☐ medium ☐ high

2. Plans for the coming year

a. Which program requirements will be completed before next year's committee meeting? Give details and planned completion dates as appropriate.

b. What plans do you have for presenting/publishing research results? For enhancing your profile as a linguist?

c. What is your timeline for completing all requirements for the PhD?

3. Contingency plans: How do you plan to finance your studies in the event that funding is unavailable after year 4?

4. Overall assessment (check one; Assess against last year's MM plan under sections 2 & 5):

- ☐ The student's progress is satisfactory.
- ☐ The student's progress gives cause for concern.
[Provide 6-month timeline in section 5 below; next committee meeting in 6 months]
- ☐ The student's progress continues to give cause for concern.
[Provide (2nd) 6-month timeline in section 5 below; next committee meeting in 6 months, at the next committee meeting, if the student's progress is not found to be satisfactory, [program termination procedures](#) is initiated]

5. Committee comments and recommendations

Given the assessment above, the committee should next meet no later than_____.

6. Committee Signatures

Name:_____ Signature:_____ Date:_____

Name:_____ Signature:_____ Date:_____

Name:_____ Signature:_____ Date:_____

7. Student Signature

I have read the above document.

Name:_____ Signature:_____ Date:_____

Written response appended: ☐ Yes ☐ No